



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Port of Seattle
Seattle-Tacoma International Airport
Airport Office Building
International Auditorium – Mezzanine Level South
Seattle, Washington 98158

SPECIAL MEETING

Please note the public session will begin at 2 p.m.

Date: November 19, 2013

Chief Executive Officer

Tay Yoshitani

Web site:

www.portseattle.org

E-mail:

Commission-public-records
@portseattle.org

Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

ORDER OF BUSINESS

- 9:00 a.m. 1. Call to Order
Recess to:
- 2:00 p.m. 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session**
3. Approval of Minutes
4. Special Order of Business
5. Unanimous Consent Calendar
6. Division, Corporate and Commission Action Items
7. Staff Briefings
8. New Business
9. Policy Roundtables
10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Any minutes available for approval will be listed on the Unanimous Consent Calendar below.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR

Notice: There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.

5a. Approval of the minutes of the regular meeting of October 8, 2013.

5b. Approval of the Claims and Obligations for the period of October 1, 2013, through October 31, 2013, in the amount of \$40,594,252.58. ([memo enclosed](#))

5c. Authorization for the Chief Executive Officer to advertise for bids and award and execute a major construction contract for the Mezzanine Tenant Relocation project at the Seattle-Tacoma International Airport in an amount not to exceed \$1,997,000 out of a total estimated project cost of \$2,332,000 (CIP #C800560). ([memo and attachment enclosed](#))

5d. Authorization for the Chief Executive Officer to: (1) proceed with design of the S. 160th St. Ground Transportation Lot Project for an estimated \$667,000; (2) execute utility agreements with Puget Sound Energy (PSE), Comcast, and CenturyLink to underground utilities; (3) grant and transfer a utility easement, if necessary, to PSE, Comcast, and CenturyLink on Port property along the south side of S. 160th St. for the underground utilities; (4) reimburse PSE, Comcast, and CenturyLink in an amount not to exceed \$540,000 for the utility undergrounding work; and (5) transfer the utility undergrounding scope of work and \$973,000 of authorized budget from the Off-Site Roadway Improvements Project to the S. 160th St. Ground Transportation Lot Project (CIP #C101107). ([memo, attachment, and presentation enclosed](#))

* An Executive Session may be held at any time after the convening time, if necessary.

** Please silence all personal electronic devices during the Public Session.

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Second Reading and Final Passage of Resolution No. 3685, as amended: A resolution of the Port Commission of the Port of Seattle adopting the final budget of the Port of Seattle for the year 2014; making, determining, and deciding the amount of taxes to be levied upon the current assessment roll; providing payment of bond redemptions and interest, cost of future capital improvements and acquisitions, and for such general purposes allowed by law which the Port deems necessary; and directing the King County Council as to the specific sums to be levied on all of the assessed property of the Port of Seattle District in the Year 2014. ([memo](#), [presentation](#), and [resolution](#) enclosed)
- 6b. Second reading and final passage of Resolution No. 3686: A resolution of the Port Commission of the Port of Seattle establishing jobs, pay grades, salaries, allowances and adjustments for Port employees not represented by a labor union; authorizing and establishing conditions in connection with the following benefits: Social Security, industrial insurance, Unemployment Compensation, military leave; retirement; compensated leave, including civic duty, bereavement leave, holidays, paid time off/extended illness leave, shared leave, and awarded time; insurance benefits, including medical, dental, life and long-term disability; and authorizing this resolution to be effective on January 1, 2014, and repealing all prior resolutions dealing with the same subject, including Resolution No. 3671. ([memo](#), [resolution](#), [exhibit](#), and [redline](#) enclosed)
- 6c. First reading of Resolution No. 3687: A resolution of the Port Commission of the Port of Seattle adopting the Association of Washington Cities Employee Benefit Trust Health Care Program Interlocal Agreement. ([memo](#), [resolution](#), and [attachment](#) enclosed)
- 6d. Authorization for the Chief Executive Officer to execute separate service agreements for construction management; special testing, inspection, and investigation; surveying and locating; and safety services, with approximate values of \$18 million, \$2.1 million, \$500,000, and \$500,000, respectively, for the International Arrivals Facility at Seattle-Tacoma International Airport. No funding is associated with this authorization request (CIP #C800583). ([memo](#) enclosed)
- 6e. Authorization for the Chief Executive Officer to: (1) adjust scope to reallocate the various elevators and escalators between Vertical Conveyance Modernization, Aero Phase 1 and Phase 2 CIPs to best address operational concerns and coordinate with the NorthSTAR program; (2) combine both Vertical Conveyance Modernization Aero Phase 1 and Aero Phase 2 CIPs into a single CIP; and (3) advertise for bids and execute construction contracts for the Vertical Conveyance Modernization, Aero Phase 1 including associated regulated materials abatement and removal for a project total of \$14,999,000. The combined project total will be \$24,556,408. (CIPs #C800251 and #C800375). ([memo](#) and [attachment](#) enclosed)
- 6f. Authorization for the Chief Executive Officer to increase the amount of the Pier 66 Cruise Terminal and Bell Harbor Conference Center Steam Replacement project by \$160,000 to complete all remaining installation and closeout tasks for a total revised project authorization of \$1,560,000. ([memo](#) enclosed)

7. STAFF BRIEFINGS

- 7a. 2013 Third Quarter Capital Improvement Projects Report. ([memo](#), [presentation](#), and [report](#) enclosed)

8. NEW BUSINESS

9. POLICY ROUNDTABLE

None.

10. ADJOURNMENT

PUBLIC TESTIMONY PROCEDURES

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.